



## Custom Boarding Feature

Custom boarding is a PetExec feature that allows you to change details like boarding services, prices and kennels on a daily basis for a boarding appointment. Here are some examples of when you might use custom boarding:

- A pet needs to change boarding products throughout their stay. I.E. Pet stays in one type of kennel for day 1 of their reservation and moves to a different type of kennel for the remainder of their reservation due to availability.
- A pet needs to change kennels/rooms during their stay. I.E. Pet has a preferred suite that is only available on certain days of a boarding.
- The daily price changes based on length of stay. I.E. day 1-5 at one rate, day 6-10 at a different rate.

Let's walk through an example of how you would use daily details to customize a boarding:

[Return to Table of Contents](#)

If our current boarding appointments look like this on the Boarding By kennel Screen: I want to schedule Roxy from 10/23 – 10/26 in an X-Large Suite, however, the X-Large suite is not available until 10/24, the second day of her boarding.

10/23/2017 to 10/27/2017

Green colored dates show pets that are signing in on the selected date.  
Red Colored dates show pets that are signing out on the selected date.

Kennel	10/23/2017 Mon	10/24/2017 Tue	10/25/2017 Wed	10/26/2017 Thu	10/27/2017 Fri
Happy Cat Suite - Happy Cat Suite # 1					
Happy Cat Suite - Happy Cat Suite # 2					
Happy Dog Medium Suite - Happy Dog Medium Suite # 1					
Happy Dog Medium Suite - Happy Dog Medium Suite # 2					
Happy Dog Small Suite - Happy Dog Small Suite # 1					
Happy Dog Small Suite - Happy Dog Small Suite # 2					
Happy Dog X-Large Suite - Happy Dog X-Large Suite # 1	<input type="button" value="Edit"/> Sparky James <input type="button" value="Edit"/> Ajax James	<input type="button" value="Edit"/> Sparky James <input type="button" value="Edit"/> Ajax James	<input type="button" value="Edit"/> Sparky James <input type="button" value="Edit"/> Ajax James	<input type="button" value="Edit"/> Sparky James <input type="button" value="Edit"/> Ajax James	<input type="button" value="Edit"/> Sparky James <input type="button" value="Edit"/> Ajax James
Happy Dog X-Large Suite - Happy Dog X-Large Suite # 2	<input type="button" value="Edit"/> Fluffy Peterson	<input type="button" value="Edit"/> Fluffy Peterson	<b>Roxy Day 3</b>	<b>Roxy Day 4</b>	
Luxury Suite - Luxury Suite # 1	<b>Roxy Day 1</b>	<b>Roxy Day 2</b>			
Luxury Suite - Luxury Suite # 2		<input type="button" value="Edit"/> Colonel Naro	<input type="button" value="Edit"/> Colonel Naro	<input type="button" value="Edit"/> Colonel Naro	

Download Spreadsheet

Roxy is scheduled using the Luxury Suite 1 dog product, because that product is available for the entire length of her stay. [\(Insert link on how to schedule and then move when full/separate doc.\)](#)

Select	Service	Qty / Day	# of Pets	# Kennels
<input type="checkbox"/>	Happy Dog Small Suite - Boarding 1 Dog (Happy Dog Small Suite / \$20.00)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
<input type="checkbox"/>	Happy Dog Med Suite - Boarding 1 Dog (Happy Dog Medium Suite / \$30.00)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
<input type="checkbox"/>	Happy Dog Suite XL - Boarding 1 Dog (Happy Dog X-Large Suite / \$40.00)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
<input checked="" type="checkbox"/>	Luxury Suite - Boarding 1 Dog (Luxury Suite / \$50.00)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>

[Return to Table of Contents](#)

Once the appointment is scheduled, click on the Daily Details tab of the Modify Boarding page. Here you can change the boarding product by day:

1. Service Type : Luxury Suite – Boarding 1 Dog is the default here for each day of the boarding because Roxy was scheduled using that product. We can then click on the drop down and change it to “Happy Dog XL – Boarding 1 Dog” for the other three days of the boarding.
2. Daily Price: The daily price will reflect the price associated with the service type indicated. The price can be changed here, based on how you charge for the boarding. I.E. The higher rate for the luxury service is the default, if you are going to charge for the Happy Dog XL Suite instead, you can modify that price here.

## Assigned Pet Kennels (i)

☰ Jones, Susie



Modify Boarding Schedule
Boarding Pets
Associated Services
Daily Details

This is a **Custom Boarding** because a change was made in Daily Details to any/all of the following: Service Type, Daily Price, Assigned Kennel. Updating the boarding may overwrite the custom modification(s).

### Per Day Pricing Information

**Directions:** This section allows users to customize prices and services for the duration of the appointment. This is not a required step and is only used when rates or services differ from the defaults on a day to day basis. Changing a selected service will change ALL of the same services for that day. Only services with the "# Kennels" greater than zero will affect the kennel count.

Day of Week	Boarding Date	1 Service Type	# Kennels	Base Price	Holiday Price	2 Daily Price
Monday	10/23/2017	Luxury Suite - Boarding 1 Dog	1	50.00		50.00
Tuesday	10/24/2017	Happy Dog Suite XL - Boarding 1 Dog	1	40.00		40.00
Wednesday	10/25/2017	Happy Dog Suite XL - Boarding 1 Dog	1	40.00		40.00
Thursday	10/26/2017	<div style="border: 1px solid #ccc; padding: 2px;">             Happy Dog Suite XL - Boarding 1 Dog              Happy Dog Small Suite - Boarding 1 Dog              Happy Dog Med Suite - Boarding 1 Dog  <b>Happy Dog Suite XL - Boarding 1 Dog</b>              Luxury Suite - Boarding 1 Dog              Happy Dog Small Suite - Boarding 2 Dogs              Happy Dog Med Suite - Boarding 2 Dogs              Happy Dog Suite XL - Boarding 2 Dogs              Luxury Suite - Boarding 2 Dogs              Happy Dog Small Suite - Boarding 3 Dogs              Happy Dog Med Suite - Boarding 3 Dogs              Happy Dog Suite XL - Boarding 3 Dogs              Luxury Suite - Boarding 3 Dogs              Happy Cat Suite - Boarding 1 Cat              Happy Cat Suite - Boarding 2 Cats           </div>	1	40.00		Pick-up Date
						\$130.00

When service types are selected here, the associated kennel is reserved. PetExec is continuing to manage your occupancy, however, the same controls are not in place as when you are first scheduling a boarding.

PetExec will allow you select a service type here that is fully booked. When that happens you will see a \* appear next to the # Kennels field indicating that selection is for a kennel that is overbooked. You will be able to select that service without an error message. Daily Details is designed with this intended flexibility.

Here is an example when I select a kennel that would be overbooked:

[Return to Table of Contents](#)

## Per Day Pricing Information

**Directions:** This section allows users to customize prices and services for the duration of the appointment. This is not a required step and is only used when rates or services differ from the defaults on a day to day basis. Changing a selected service will change ALL of the same services for that day. Only services with the "# Kennels" greater than zero will affect the kennel count.

Day of Week	Boarding Date	Service Type	# Kennels	Base Price	Holiday Price	Daily Price
Monday	10/23/2017	Luxury Suite - Boarding 1 Dog	1	50.00		50.00
Tuesday	10/24/2017	Happy Dog Suite XL - Boarding 1 Dog	1	40.00		40.00
Wednesday	10/25/2017	Happy Dog Small Suite - Boarding 1 Dog	1 *	20.00		20.00
Thursday	10/26/2017	Happy Dog Suite XL - Boarding 1 Dog	1	40.00		Pick-up Date
						\$110.00

Kennels can also be assigned daily on the Daily Details page so that we can accurately place Roxy for her stay.

1. When assigning kennels here, you can choose from ANY kennel listed in PetExec. Assigning that kennel here by day, will make that kennel unavailable for other pets on the dates indicated.
2. An asterisk \* next to a kennel indicates that another pet is already assigned to that kennel. (Boarding by Kennel is a good place to see who is already assigned to that specific kennel.) Again, this is intended flexibility. It allows facilities to board pets from different families in the same kennel. E.g. two separate owners request that their pets board together.

## Assigned Kennels

**Directions:** Regular kennel assignments normally take place in the Boarding Pets page. This section provides a way to manually assign kennels on a daily basis. When occupancy limits are being reached and a guest must reside in different accommodations from day to day, this provides the flexibility to do so. However, when kennels are assigned here, PetExec provides no error checking and will allow ANY kennel selections, so be sure to double check availability before manually assigning kennels. The Boarding Pets page will display the kennel assigned here. If a kennel is assigned through the daily details, that kennel will not be available to other pets in the kennel assignment drop down on the boarding pets page. Also, when assignments are made in the Boarding by kennel page, those assignments are reflected here and vice versa. You can also view and modify the overall assignments in the Boarding by Kennel screen.

Day of Week	Date	Pet Name	Assigned Kennel
Monday	10/23/2017	Roxy	Luxury Suite # 1
Tuesday	10/24/2017	Roxy	Happy Dog X-Large Suite # 2 *
Wednesday	10/25/2017	Roxy	Happy Dog X-Large Suite # 2
Thursday	10/26/2017	Roxy	Happy Dog X-Large Suite # 2

None Selected  
 Happy Cat Suite # 1  
 Happy Cat Suite # 2  
 Happy Dog Medium Suite # 1  
 Happy Dog Medium Suite # 2  
 Happy Dog Small Suite # 1  
 Happy Dog Small Suite # 2  
 Happy Dog X-Large Suite # 1 \*  
**Happy Dog X-Large Suite # 2**  
 Luxury Suite # 1  
 Luxury Suite # 2 \*

[Return to Table of Contents](#)

Now that we have made any of these changes, this boarding is identified as a “custom boarding”. A boarding will be identified as custom if any changes are made to service type, daily price, or assigned kennel.

Custom boardings will be identified throughout PetExec with this icon  signifying that there is something unique in Daily Details for the boarding appointment. Below are some examples from the Scheduled Boarding, Boarding, and Combined In-House dashboards, but the custom boarding indicator shows up throughout PetExec.

## Scheduled Boardings (i)

Calendar

Boarding by Kennel

Schedule Boarding

Boarding Options (☰)


**Current Log** *There are currently 2 boardings found.*

**Date Range:** 10/23/2017 - 10/26/2017  
**Estimated sign-in time:** 12:00 PM  
**Emergency Contact:** Joy

Select a kennel for Roxy (Roxy)  
 Jones, Susie

Redirect to Modify Boarding Schedule  
**Assigned Pets:** Roxy

**Notes:** Pet Notes for Roxy:  
 06/22/2017: Boarding note from pet record.  
 04/07/2017: behavioral note added at pet record

Sign-In  
 Edit Boarding  ←  
 Delete Boarding

## Boarding (i)


Calendar




Modify Boarding

Schedule Boarding

Boarding Options (☰)

**Current Log** *Currently, we have 4 boardings for a total of 5 pets.*

Edit Boarding Jones, Susie 10/25/2017 10:24 AM 10/26/2017 12:00 PM **Luxury Suite - Boarding 1 Dog**  ←

Roxy    **Mixed Breed**  
 Female / Spayed  
 Play Areas: Outdoor Playground - Small Dogs  
 Pet Notes for Roxy:  
 06/22/2017: Boarding note from pet record.  
 04/07/2017: behavioral note added at pet record

Kennel: Happy Dog X-Large Suite # 2  
 Sign Into Daycare

## Combined In-House (i)

Schedule Daycare

Daycare Sign-In

Quick Check-in

Combined Options (☰)

**Current Log** *There are 0 daycares, 4 boardings containing 5 boarding pets and 0 groomings.*

Type	Owner	Pet Name / Description	Sign-In	Sign-Out	Search
Boarding  ←	Jones, Susie	Roxy Mixed Breed Female / Spayed	10/25/2017 10:24 AM	10/26/2017 12:00 PM	Boarding Kennel: Happy Dog X-Large Suite # 2

[Return to Table of Contents](#)

The custom boarding message is displayed on the Modify Boarding page. When changes are made to Daily Details. The default boarding service selection(s) will remain unchanged on this page. Refer to Daily Details for service/pricing/kennel changes which have flagged the boarding appointment as a Custom Boarding.

This is a **Custom Boarding** because a change was made in Daily Details to any/all of the following: Service Type, Daily Price, Assigned Kennel. Updating the boarding may overwrite the custom modification(s).

**Status**

Active ▼

[Update Boarding Information](#)

[Rebuild Boarding](#)

This boarding is within 72 hours of the scheduled time and the owner will be charged \$20.00 per pet cancellation fee if this Boarding is deleted.

[Return to Dashboard](#)

[Schedule Another Boarding](#)

**Boarding Services**

**Directions:** Select the appropriate services for the boarding. The "Qty/Day" (quantity per day) is required and is used to calculate the daily price of the boarding. The number of pets indicated is used to calculate the Boarding Count. At least one kennel must be reserved. Green highlighted rows indicate that the # of kennels entered are available for the entire length of the boarding. Red highlighted rows indicate that the # of kennels entered are unavailable for at least one day of the boarding.

Per Day Cost = Qty/Day \* Price of Service

Boarding services may vary by day as specified in the Daily Details page. Changing the boarding services and clicking the "Update Boarding Information" button will overwrite the assignments in the Daily Details page.

Select	Service	Qty/Day ⓘ	# of Pets ⓘ	# Kennels ⓘ
<input type="checkbox"/>	Happy Dog Small Suite - Boarding 1 Dog (Happy Dog Small Suite / \$20.00)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
<input type="checkbox"/>	Happy Dog Med Suite - Boarding 1 Dog (Happy Dog Medium Suite / \$30.00)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
<input type="checkbox"/>	Happy Dog Suite XL - Boarding 1 Dog (Happy Dog X-Large Suite / \$40.00)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
<input checked="" type="checkbox"/>	Luxury Suite - Boarding 1 Dog (Luxury Suite / \$50.00)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>

The boarding estimate will also reflect the selections in Daily Details:

**Boarding Estimate**

The last day of boarding is not counted for billing purposes since it is the day they are being picked up. This can be changed in Company Preferences -> Application Preferences -> Boarding tab -> Include Last Day as Day of Boarding.

Boarding from 10/23/2017 to 10/26/2017 (3 days) will use:

**Pricing Information**

Type	Service	Unit Price	Quantity	Subtotal
Boarding	Luxury Suite - Boarding 1 Dog	\$50.00	1	\$50.00
Boarding	Happy Dog Suite XL - Boarding 1 Dog	\$40.00	2	\$80.00
Boarding	Happy Dog Suite XL - Boarding 1 Dog	\$0.00	1	\$ 0.00
<b>Subtotal</b>				\$130.00
<b>Tax</b>				\$ 0.00
				\$ 0.00
				\$ 0.00
<b>Total</b>				<b>\$130.00</b>

[Return to Table of Contents](#)

Boarding by kennel will also reflect the custom boarding as well as the assignments made in Daily Details: The custom boarding icon and the flag indicate there is a unique assignment for this pet.

1. Roxy is under Unassigned/Manually Assigned pets because we have manually assigned her kennels in Daily Details.
2. Roxy is also shown below each day based on her daily assignments. Boarding by kennel now reflects what we intended to schedule at the beginning.

## Boarding by Kennel (i)

Start Date (mm/dd/yyyy)
End Date (mm/dd/yyyy)
Search

Unassigned / Manually Assigned Pets (Click to modify the boarding information or drag and drop to a kennel)				
Pet Name	Boarding Services	Play Areas	Start Date	End Date
<div style="border: 1px solid #ccc; padding: 2px;"> <span style="font-size: 24px; font-weight: bold; color: #007bff; margin-right: 5px;">1</span> <span style="font-weight: bold; color: #007bff;">Roxy Jones</span> </div> <div style="font-size: 10px; color: #d9534f; margin-top: 5px;">                     Kennel assignments may vary by day as specified in the Daily Details page. For today, it is Happy Dog X-Large Suite # 2. Changing the Kennel here will overwrite the assignments in the Daily Details page.                 </div>	Luxury Suite - Boarding 1 Dog	Outdoor Playground - Small Dogs	10/23/2017	10/26/2017

10/23/2017 to 10/27/2017

Previous
Green colored dates show pets that are signing in on the selected date.  
Red Colored dates show pets that are signing out on the selected date.
Next

Kennel	10/23/2017 Mon	10/24/2017 Tue	10/25/2017 Wed	10/26/2017 Thu	10/27/2017 Fri
Happy Cat Suite - Happy Cat Suite # 1					
Happy Cat Suite - Happy Cat Suite # 2					
Happy Dog Medium Suite - Happy Dog Medium Suite # 1					
Happy Dog Medium Suite - Happy Dog Medium Suite # 2					
Happy Dog Small Suite - Happy Dog Small Suite # 1					
Happy Dog Small Suite - Happy Dog Small Suite # 2					
Happy Dog X-Large Suite - Happy Dog X-Large Suite # 1	<span>Edit</span> Sparky James	<span>Edit</span> Sparky James	<span>Edit</span> Sparky James	<span>Edit</span> Sparky James	<span>Edit</span> Sparky James
	<span>Edit</span> Ajax James	<span>Edit</span> Ajax James	<span>Edit</span> Ajax James	<span>Edit</span> Ajax James	<span>Edit</span> Ajax James
Happy Dog X-Large Suite - Happy Dog X-Large Suite # 2	<span>Edit</span> Fluffy Peterson	<span>Edit</span> Roxy Jones	<span>Edit</span> Roxy Jones	<span>Edit</span> Roxy Jones	
		<span>Edit</span> Fluffy Peterson			
Luxury Suite - Luxury Suite # 1	<span>Edit</span> Roxy Jones				
Luxury Suite - Luxury Suite # 2			<span>Edit</span> Colonel Naro	<span>Edit</span> Colonel Naro	

[Return to Table of Contents](#)

Kennel assignments will be displayed throughout PetExec based on the daily assignments.

The kennel drop down under the Boarding Pets page will reflect the daily assignments.

Changing the kennel assignment on boarding pets will overwrite all the daily assignments. Here is an example of the kennel drop down on the boarding pets page when kennels have been assigned daily.

### Assigned Pets

☰ Roxy Jones

#### Kennel

Select a kennel

Kennel assignments may vary by day as specified in the Daily Details page. For today, it is **Happy Dog X-Large Suite # 2**. Changing the Kennel here will overwrite the assignments in the Daily Details page.

When the boarding is checked out the boarding service selections from daily details will be reflected on the order.

Transaction Detail				
Product/Service	Price	Quantity	Discount %	Subtotal
Happy Dog Suite XL - Boarding 1 Dog	40.00	2	0	\$80.00
10/23/2017 11:10 AM - 10/26/2017 11:10 AM		Roxy		
Luxury Suite - Boarding 1 Dog	50.00	1	0	\$50.00
10/23/2017 11:10 AM - 10/26/2017 11:10 AM		Roxy		
Tip / Gratuity	0.00	1		\$ 0.00
<b>Discount</b>				
Discount (Based on owner settings - Against order total <u>after</u> taxes.)		0.00		
Subtotal				\$130.00
Tax				\$ 0.00
Total				\$130.00

[Add a Product](#)

[Return to Table of Contents](#)